

THE GANDHIGRAM INSTITUTE OF RURAL HEALTH AND FAMILY WELFARE TRUST
(An Autonomous Body under the Ministry of Health and Family Welfare, Govt. of India, New Delhi)
SOUNDRAM NAGAR, AMBATHURAI (R.S), GANDHIGRAM POST, DINDIGUL DISTRICT – 624302

Notification for Recruitment

VACANCY NOTIFICATION No. GIRH/ESTT/01/0011/2026-2027, dated 20.06.2026

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The Gandhigram Institute of Rural Health and Family Welfare Trust (GIRH&FWT) is a renowned community-oriented health promotion institute founded by Dr. T.S. Soundram in 1964. The institute has expertise in conducting Training Programmes, Research, Services, and Training in rural health and family welfare.

Applications are invited for the following posts under the Central Training Institute (CTI). The last date for submission of applications is **19.07.2026 at 5:15 PM.**

Applicants are advised to carefully read the terms and conditions of the recruitment process before applying.

For more details regarding eligibility criteria, qualifications, and application procedures, please refer to the sections below:

Sl. No.	Vacant post details	Qualification & Experience
1	<p>Name of the Post - Teaching Assistant - I / Lecturer in Bio-Statistics</p> <p>Pay: Consolidated monthly pay of Rs.75,000/- on a fixed-term basis.</p> <p>No. of Post - One</p> <p>Age Limit: 25 Years to 45 Years as on 20.06.2026.</p> <p>Category—Un Reserved</p>	<p>1. M.Sc., in Biostatistics / Epidemiology / Statistics with 3 years of experience.</p> <p style="text-align: center;">(or)</p> <p>Ph.D., in Biostatistics / Epidemiology / Statistics with 2 years of experience.</p> <p>2. Any degree with MPH., and 5 years of experience.</p>

Sl. No.	Vacant post details	Qualification & Experience
2	<p>Name of the Post - Teaching Assistant – II</p> <p>Pay: Consolidated monthly pay of Rs.75,000/- on a fixed-term basis.</p> <p>No. of Post - One</p> <p>Age Limit: 25 Years to 45 Years as on 20.06.2026</p> <p>Category – OBC</p>	<p>Any Degree with MPH (Master of Public Health) and 5 years of experience in Teaching / Field Work.</p> <p>(or)</p> <p>M.Sc. in Public Health /</p> <p>M.A. in Social Work /</p> <p>M.A. in Sociology /</p> <p>M.Sc. in Psychology /</p> <p>Master's in Social Science with 3 years of experience in Teaching / Field Work.</p>

Sl. No.	Vacant post details	Qualification & Experience
3	<p>Name of the Post - Librarian</p> <p>Pay: PB1,19500 - 62000, Level – 8</p> <p>No. of Post - One</p> <p>Age Limit: 25 Years to 35 Years as on 20.06.2026</p> <p>Category – Un Reserved</p>	<p>Graduated in Arts / Science with B.L.I.Sc., along with not less than 5 years of experience in the respective field in reputed institutions or organizations.</p> <p>(or)</p> <p>M.L.I.Sc., along with not less than 5 years of experience in the respective field in reputed institutions or organizations.</p>

Sl. No.	Vacant post details	Qualification& Experience
4	<p>Name of the Post - Projectionist / Project Coordinator</p> <p>Pay: PB1,19500 - 62000, Level – 8</p> <p>No. of Post - One</p> <p>Age Limit: 25 Years to 35 Years as on 20.06.2026</p> <p>Category–Un Reserved</p>	<ul style="list-style-type: none"> • A Bachelor’s Degree in Civil or Electrical Engineering. • Certificate in Computer systems. • A minimum of three years of relevant experience in building, electrical, and general office management, from any registered, reputed companies, corporates, organizations, institutes, or firms. • Desirable MBA.

Sl. No.	Vacant post details	Qualification& Experience
5	<p>Name of the Post: Steno Typist</p> <p>Pay : PB1, 20600 - 65500 - Level 10</p> <p>No. of Post – One</p> <p>Age Limit: 25 Years to 35 Years as on 20.06.2026</p> <p>Category – Un Reserved</p>	<ol style="list-style-type: none"> 1. Any Degree and 2. Certification in any recognized Computer Course and 2 years of work experience in Secretarial work in any establishment, organization, or registered company of repute.

Sl. No.	Vacant post details	Qualification & Experience
6	<p>Name of the Post: Upper Division Clerk / Junior Accountant</p> <p>Pay : PB1, 20600 - 65500 - Level 10</p> <p>No. of Post – One</p> <p>Age Limit: 25 Years to 35 Years as on 20.06.2026</p> <p>Category – Un Reserved</p>	<p>1. A Post Graduate in Commerce and Knowledge of Computer Operation and using of Tally Software is mandatory.</p> <p style="text-align: center;">(With)</p> <p>Not less than 3 years of experience in the Finance (or) Accounts domain including Secretarial work, Drafting and Noting in any Establishment / Organization / Registered company of repute.</p> <p style="text-align: center;">(or)</p> <p>2. A Graduate in Commerce and Knowledge of Computer Operation and using of Tally Software is mandatory.</p> <p style="text-align: center;">(With)</p> <p>Not less than 5 years of experience in Finance or Accounts domain including Secretarial work, Drafting and Noting in any Establishment / Registered company of repute.</p>

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TERMS AND CONDITIONS FOR RECRUITMENT OF THE POST:

1. GIRH & FWT, Gandhigram reserves the right to fill up or to alter modify or cancel the entire process of recruitment without assigning any reason.
2. Any delay on postal reasons shall not be entertained.
3. The candidate should read all the instructions and particulars of the advertisement.
4. A separate application is to be submitted for each post. Hard copy of self-attested certificates in sequential order of 10th, +2, UG and PG, Ph.D. & etc., testimonials and other documents must be sent along with the application.
5. Application costs Rs.1,000/- Demand Draft Drawn in favour of "The Director, GIRH & FWT" should be sent along with an application.
6. Application without Demand Draft will not be considered.
7. E-mail ID and mobile phone number should be mentioned in the application. All the communications will be sent through e-mail and Post.
8. Only shortlisted eligible candidates will be called to attend the interview. The Interview call letters will be sent via email and post.
9. Applications which are not in conformity with the requirement or which are received after due date will be rejected. If the post applied for is not indicated on the top of the envelope & the application, the same will not be entertained.
10. Canvassing in any form will be treated as a disqualification.
11. Candidates applying for position for S. No. 2 must submit the essential certificates to avoid disqualification. Strict compliance with this requirement is necessary to ensure a smooth recruitment process.

12. Fixed-Term Employment for Positions Listed Under S. No. 1 & 2:

The positions listed under S. No. 1 and 2 are purely on a fixed-term basis. The tenure of these positions shall be up to three (3) years. Selected candidates will be engaged on a fixed-term contract and will receive a consolidated remuneration of Rs.75,000/- per month throughout the tenure of the appointment.

13. Salary for Positions (S. No. 3 & 4):

Candidates selected for the positions listed under S. Nos. 3 & 4 will receive a consolidated salary of Rs.40,000/- (Rs.31,200/- as Pay and Rs.8,800/- as Special Allowance) per month for a period of one year. Upon successful completion of one year of service without any adverse remarks, the candidates will be placed on the designated pay scale PB1,19500 - 62000, Level – 8 and will continue on probation for a total period of two years, inclusive of the first year of service.

14. Salary for Positions (S. No. 5 & 6):

Candidates selected for the positions listed under S. Nos. 5 & 6 will receive a consolidated salary of Rs.25,000/- (Rs.15,000/- as Pay and Rs.10,000/- as Special Allowance) per month for a period of one year. Upon successful completion of one year of service without any adverse remarks, the candidates will be placed on the designated pay scale PB1, 20600 - 65500 - Level 10 and will continue on probation for a total period of two years, inclusive of the first year of service.

15. The selected candidates will be expected to perform multi-disciplinary and multi-functional duties, including any tasks assigned by the competent authority from time to time, to support the effective functioning of the Institute.

16 (a). Applicants working in Government / Semi-Government Organizations and private institutions should send their applications through the proper channel.

16 (b). A candidate should furnish all the relevant information regarding his/her previous service, legal proceedings or complaint, if any, pending in respect of his/her previous appointment/services. Furnishing of incorrect or false information shall be treated as a disqualification for the post at any point in time.

17. Applications along with photocopies of testimonials, educational certificates, experience certificates, community certificates and etc., should reach the Director, The Gandhigram Institute of Rural Health and Family Welfare Trust, Soundram Nagar, Ambathurai RS., Gandhigram (P.O), Dindigul District - 624302, Tamil Nadu on or before **19.07.2026 at 5.15 PM**. Original documents will have to be produced at the time of the interview. **No online applications will be entertained.**

-/sd/-

**Dr. K. Vanaja,
Director**