

THE GANDHIGRAM INSTITUTE OF RURAL HEALTH AND FAMILY WELFARE TRUST
(An Autonomous Body under the Ministry of Health and Family Welfare, Govt. of India, New Delhi)
SOUNDRAM NAGAR, AMBATHURAI (R.S), GANDHIGRAM POST, DINDIGUL DISTRICT – 624302

Notification for Recruitment

VACANCY NOTIFICATION No. GIRH/ESTT/01/CTI-15/2024-2025, dated 15.02.2025

Phone: 0451- 2999923

Date: 15.02.2025

Email: girhfwtdgl@rediffmail.com

Website: www.girhfwtdgl.org

The Gandhigram Institute of Rural Health and Family Welfare Trust (GIRH&FWT) is a renowned community-oriented health promotion institute founded by Dr. T.S. Soundram in 1964. The institute has expertise in conducting Training Programmes, Research, Services, and Training in rural health and family welfare.

Applications are invited for the following posts in the Central Training Institute (CTI). The last date for submission of applications is 03.03.2025 at 5:15 PM.

Applicants are advised to carefully read the terms and conditions of the recruitment process before applying.

For more details regarding eligibility criteria, qualifications, and application procedures, please refer to the sections below:

Sl. No.	Vacant post details	Qualification
1	<p>Name of the Post : Lecturer in Behavioural Sciences / Associate Professor</p> <p>Pay: Consolidated Pay – Rs.75,000/- Per Month.</p> <p>No. of Post - One</p> <p>Age Limit: Up to 55 Years as on 15.02.2025</p> <p>Category–Un Reserved</p>	<p>1. M.Sc., in Behavioural Sciences with 5 years in Teaching Experience / Research.</p> <p style="text-align: center;">(or)</p> <p>Ph.D in Behavioural Sciences with 3 years in Teaching Experience / Research.</p> <p>2. MBBS., with MPH & 2 years experience in Teaching / Research.</p> <p>3. M.Sc., Psychology / M.Phil., Clinical Psychology with 5 years of Service in Teaching / Research experience.</p> <p>4. M.Sc., in Psychiatric Social Work / Psychiatric Nursing with 5 years experience.</p> <p style="text-align: center;">(or)</p> <p>Ph.D., in Psychiatric Social Work / Psychiatric Nursing with 3 years experience.</p> <p>Note: For S. No.1 Behavioural Science subject includes Sociology, Psychology and Anthrapology.</p>

Sl. No.	Vacant post details	Qualification
2	<p>Name of the Post - Teaching Assistant / Lecturer in Bio-Statistics</p> <p>Pay: Consolidated Pay – Rs.75,000/- Per Month.</p> <p>No. of Post - One</p> <p>Age Limit: Up to 55 Years as of 15.02.2025</p> <p>Category–Un Reserved</p>	<p>1. M.Sc., in Biostatistics / Epidemiology with 5 years experience in teaching.</p> <p style="text-align: center;">(or)</p> <p>Ph.D., in Biostatistics / Epidemiology with 3 years experience.</p> <p>2. Any degree with MPH., and 5 years experience in Teaching / Health Education.</p>
3	<p>Name of the Post: Health Education Instructor / Lecturer in Public Health</p> <p>Pay: Consolidated Pay – Rs.75,000/- Per Month.</p> <p>No. of Post - One</p> <p>Age Limit: Up to 55 Years as of 15.02.2025</p> <p>Category–Un Reserved</p>	<p>1. MBBS., with MPH and 2 years of Teaching experience in organizing Health education and community activities.</p> <p>2. Any degree with MPH / M.Sc., in Public Health / M.Sc., Psychology / MA Social Work with 5 years experience in Teaching / Research.</p>

Sl. No.	Vacant post details	Qualification
4	<p>Name of the Post: Senior Sanitarian Officer / Statistical Officer</p> <p>Pay: Consolidated Pay – Rs.75,000/- Per Month.</p> <p>No. of Post - One</p> <p>Age Limit: Up to 55 Years as of 15.02.2025</p> <p>Category–Un Reserved</p>	<p>1. Master's in Environmental Science / Environmental Health with 5 years' Experience in water, Sanitation and Hygiene Projects.</p> <p>(or)</p> <p>2. Ph.D., in Environmental Science / Environmental Health with 3 years Experience in water, Sanitation and Hygiene Projects.</p> <p>Desirable: Knowledge of Computer operation and using of Data Analysis tools and Software packages.</p>
5	<p>Name of the Post: Upper Division Clerk / Junior Accountant</p> <p>Pay: PB1, 20600 - 65500 - Level 10</p> <p>No. of Post – 2 Posts</p> <p>Age Limit: Up to 33 Years as of 15.02.2025</p> <p>Category – Un-Reserved (One Post) & OBC (One Post)</p>	<p>1. A Post Graduate in Commerce and Knowledge of Computer Operation and using of Tally Software is mandatory.</p> <p>(With)</p> <p>Not less than 3 years' experience in the Finance or Accounts domain including Secretarial work, Drafting and Noting in any Establishment / Organization / Registered company of repute.</p> <p>2. A Graduate in Commerce and Knowledge of Computer Operation and using of Tally Software is mandatory.</p> <p>(With)</p> <p>Not less than 5 years experience in Finance or Accounts domain including Secretarial work, Drafting and Noting in any Establishment / Organization / Registered company of repute.</p>

Sl. No.	Vacant post details	Qualification
6	<p>Name of the Post: Steno Typist</p> <p>Pay : PB1, 20600 - 65500 - Level 10</p> <p>No. of Post – 2 Posts</p> <p>Age Limit: Up to 33 Years as of 15.02.2025</p> <p>Category–OBC (One Post) & Un-Reserved (One Post)</p>	<ol style="list-style-type: none"> 1. Any Degree and 2. Certification in any recognized Computer Course and 2 years of work experience in Secretarial work in any establishment, organization, or registered company of repute.

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TERMS AND CONDITIONS FOR RECRUITMENT OF THE POST:

1. GIRH & FWT, Gandhigram reserves the right to fill up or to alter modify or cancel the entire process of recruitment without assigning any reason.
2. Any delay on postal reasons shall not be entertained.
3. The candidate should read all the instructions and particulars of the advertisement.
4. A separate application is to be submitted for each post. Hard copy of self-attested certificates in sequential order of 10th, +2, UG and PG, Ph.D. & etc., testimonials and other documents must be sent along with the application.
5. Application costs Rs. 500/- Demand Draft Drawn in favour of "The Director, GIRH & FWT" should be sent along with an application.
6. Application without Demand Draft will not be considered.
7. E-mail ID and mobile phone number should be mentioned in the application. All the communications will be sent through e-mail and Post.
8. Only shortlisted eligible candidates will be called to attend the interview. The Interview call letters will be sent via email and post.
9. Applications which are not in conformity with the requirement or which are received after due date will be rejected. If the post applied for is not indicated on the top of the envelope & the application, the same will not be entertained.
10. Canvassing in any form will be treated as disqualification.
11. Candidates applying for positions listed at S. No. 5 and 6 must submit the essential certificates to avoid disqualification. Strict compliance with this requirement is necessary to ensure a smooth recruitment process.

12. Contractual Employment Terms for Positions Listed Under (S. No. 1 to 4):

The positions listed under S. No. 1 to 4 are contractual in nature. The tenure of these positions is upto three (3) years, and the selected candidates will be offered a consolidated salary of Rs.75,000/- per month for the entire duration of their contract.

13. Salary for Positions (S. No. 5 & 6):

Candidates selected for positions listed under S. No. 5 and 6 will receive a consolidated salary Rs.25,000/- during the probation period maximum of (first two years). Upon successful completion of the probation period and a satisfactory assessment, the candidate will be placed on the designated pay scale.

14 (a). Applicants working in Government / Semi-Government Organizations and private institutions should send their applications through the proper channel.

14 (b). A candidate should furnish all the relevant information regarding his/her previous service, legal proceedings or complaint, if any, pending in respect of his/her previous appointment/services. Furnishing of incorrect or false information shall be treated as a disqualification for the post at any point in time.

15. Applications along with photocopies of testimonials, educational certificates, experience certificates, community certificates and etc., should reach the Director, The Gandhigram Institute of Rural Health and Family Welfare Trust, Soundram Nagar, Ambathurai RS., Gandhigram (P.O), Dindigul District - 624302, Tamil Nadu on or before 03.03.2025. Original documents will have to be produced at the time of the interview. **No online applications will be entertained.**

-/sd/-

**Dr. K. VANAJA
DIRECTOR**