

**THE GANDHIGRAM INSTITUTE OF RURAL HEALTH AND FAMILY WELFARE TRUST
SOUNDRAM NAGAR, GANDHIGRAM POST, DINDIGUL DIST., TAMILNADU-624302**

**VACANCY NOTIFICATION
No.GIRH/ESTT/CTI/0368/2021**

Date: 26.09.2021

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The Gandhigram Institute of Rural Health and Family Welfare Trust (GIRH&FWT) is a popular community oriented health promotion Institute founded by Dr.T.S. Soundram in the year 1964. The Institute has the expertise to conduct Training programmes / Research / Service and Teaching. Applications are invited for the following posts up to **16th October 2021**, at 5.00 pm. Applicants go through the terms and conditions of the posts carefully given at the end of the page.

1.	Name of the Post	Assistant Chief (Grant : Population Research Centre)
	No.of Vacancy	ONE
	Pay	PB3, 56900-180500 level – 23
	Nature of Employment	Temporary and likely to continue with continuation of the PRC scheme.
	Qualification	1.Atleast high second class Post Graduate Degree in Demography/Statistics/Economics/Sociology/Psychology/Anthropology 2. Ph.D. or published work of equivalent standard (desirable) 3. Persons with P.G. Degree other than Demography / Population Studies should have completed a minimum one year regular course in Demography / Population Studies 4. Not less than eight years Training / Research experience in Population Studies / Demography or conducting Socio – Economic Surveys / Demographic Surveys
	Age	up to 55 years

2.	Name of the Post	Field Investigator (Grant : Population Research Centre)
	No.of Vacancy	ONE
	Pay	PB1, 19500-62000 level - 8
	Nature of Employment	Temporary and likely to continue with continuation of the PRC scheme
	Qualification	1. At least 2 nd class Post Graduate degree in Demography / Population Studies / Statistics / Economics / Mathematics / Sociology / Social Work / Psychology / Anthropology / Geography 2. Experience in conduct of field interview in Demographic / Sociology / Health Research 3. Atleast three years service in the lower post in case of promotes.
	Age	upto 55 Years

3.	Name of the Post	Office Superintendent (Under PRC Grant)
	No.of Vacancy	ONE
	Pay	PB2, 36900-116600 level – 18
	Nature of Employment	Temporary and likely to continue with continuation of the PRC scheme
	Qualification	1. Minimum General Qualification as prescribed in the General Rules of the Tamil Nadu State and Subordinate Services; 2. Not less than five experience as UDC / Assistant; and Should have passed Accounts Test for Subordinate Officers Part-I and DOM tests
	Age	upto 55 years

4.	Name of the Post	DOCUMENTALIST – POPULATION RESEARCH CENTRE (Under PRC Grant)
	No.of Vacancy	ONE
	Pay	PB2, 36200-114800 level – 15
	Nature of Employment	Temporary and likely to continue with continuation of the PRC Scheme
		1. Graduate in Arts / Science with B.L.I.Sc., or M.L.I.Sc., 2. Not less than two years experience in Library and computation works 1. M.S.Office XP 2. Digital Library software knowledge Desirable: Computer skills Age limit for the above post is below 35 years

Research Fellow – No. of Posts - 2 (Contractual)

S.No.	Post	Qualification	Experience	Age Limit	Monthly Emoluments
5.	Research Fellow – 1	At least 2 nd class post Graduate degree in Demography/Population Studies/Statistics/Economics/Mathematics/Sociology from a recognized Institution/University	Four years of experience post qualification (i.e. after post Graduation)	upto 35 years	Rs. 28,000/- per month
6.	Research Fellow – 2	At least 2 nd class post Graduate degree in Demography/Population Studies/Statistics/Economics/Mathematics/Sociology from a recognized Institution/University	One year of experience post qualification (i.e. after post Graduation)	upto 35 years	Rs. 25,000/- per month

The above 2 nos. of Research Fellow posts are purely on contract basis for a period of one year. Eligible candidates may apply along with testimonials.

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TERMS AND CONDITIONS FOR RECRUITMENT OF THE POST

- 1 .GIRH & FWT., reserves the right to fill up or to alter or modify or cancel the entire process of recruitment without assigning any reason.
2. Any delay on postal reasons shall not be entertained.
3. Candidate should read all the instructions and particulars of advertisement.
4. Separate application is to be submitted for each post. Hard copy self attested mark sheets, certificates, testimonials and other documents must be sent along with the application.
5. Application costs Rs. 500/- Demand Draft Drawn in favour of Director GIRH & FWT should be sent along with application,
6. Application without Demand Draft will not be considered.
7. E-mail id and mobile phone number should be mentioned in the application. All the communications will be sent through e-mail and Post.
8. Short listed candidates only called for interview. The call letters will be communicated through e- mail and Post.
9. Applications which are not in conformity with the requirement or which are received after due date will be rejected. Mere fulfilling of requirement as laid in the advertisement does not qualify a candidate for an interview. No correspondence will be entertained with candidates for not short listed for an interview / appointment. If the post applied for is not indicated on the top of the envelope & the application, the same will not be entertained.
10. Canvassing in any form will be treated as disqualification.
11. Candidates applying for Reserve posts category should submit copy of Community certificate issued from the competent authority.
12. Applicants working in Govt. / Semi-Govt. Organization and private institution should send their applications through proper channel.
13. A candidate should furnish all the relevant information regarding his/her previous service, legal proceeding or complaint, if any, pending in r/o his/her previous appointment/services. Furnishing of incorrect or false information shall be treated as disqualification for the post at any point of time.
14. Applications form along with photocopies of testimonials, certificates, degrees, diplomas, should reach the Director, **The Gandhigram Institute of Rural Health and Family Welfare Trust, Soundram Nagar, Ambathurai, Gandhigram (P.O),Dindigul (D.t) 624 302 on or before 16th October 2021.** Original documents will have to be produced at the time of interview. **No online applications will be entertained.**
15. Those who have already applied In response to our previous advertisement dated 09.02.2020 & 22.05.2020, need not apply again. If any updating in respect of. Qualification / Experience etc., may be intimated referring your application details.
16. The Selected candidates will be paid Salary and allowances, Employee Provident Fund applicable and Gratuity as per the Act.

By

Dr.S.SEETHALAKSHMI
DIRECTOR.