

ANNUAL REPORT 2014 - 15



**The Gandhigram Institute of
Rural Health and Family Welfare Trust**

ANNUAL REPORT

2014-15



THE GANDHIGRAM INSTITUTE OF RURAL HEALTH AND FAMILY WELFARE TRUST
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1. HIGHLIGHTS OF THE YEAR

1.1. From the Director's Desk

Working towards the objective of the Institute with perseverance over the decades contributing to socio-economic development of Rural Communities in India.

Ever since, our Institute was founded by Dr. Mrs. T. Soundram AMMA, this institute is striving hard to go ahead pushing through obstacles and to move towards the objective by contribution of inputs in the form of Training of Medical & Paramedical workers including doctors involved in providing services to the Rural Population and to provide training in the field of health services to strengthen and support health services delivery and also to support Central and State Governments by providing evaluation information of health programmes being implemented and thereby strengthening services over the past period of more than 50 years.

Our services are being continued from 1959 in the areas of Health Promotion, Health Education and Training of Medical and Paramedical staff engaged in Health intervention services with emphasis on MCH care, immunization and Family Welfare. And also research work on Community Health Care Services and similarly on evaluation studies of the health programmes of Government and to provide data for programme planning and evaluation.

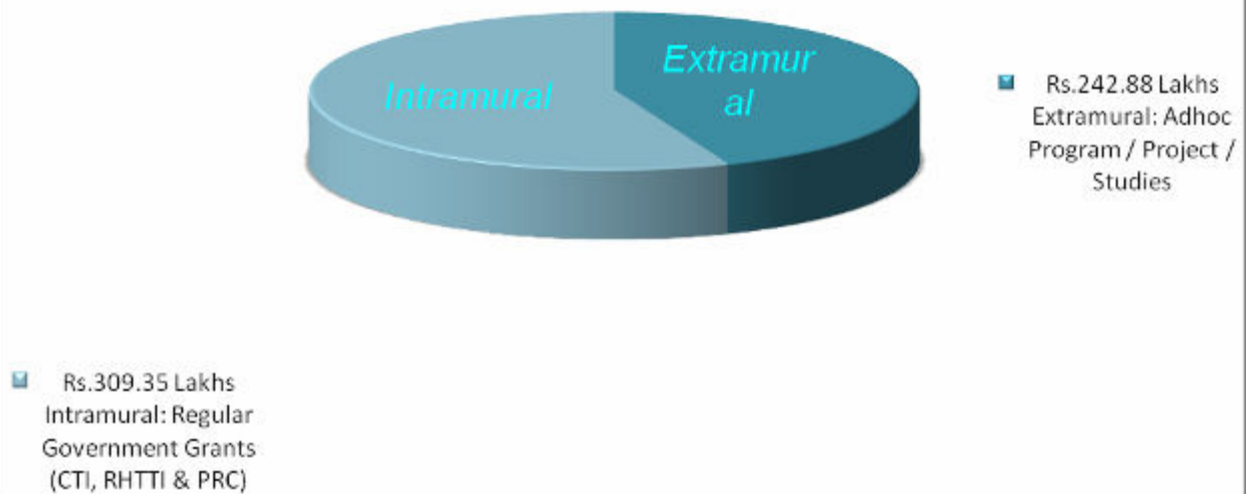
The reports of the various departments of this institute shown in this book will reveal the dynamic activities of our Institute.

We pray Almighty to give us courage, strengths and perseverance to strengthen and to sustain the achievements in our activities towards the goal for which the trust was started and thereby evaluating to contribute for strengthening our Nation.



**Dr. A. MUNAWARKHAN
DIRECTOR**

GIRH & FWT., REVISED ESTIMATE 2014-2015



2. RESEARCH

2.1. POPULATION RESEARCH CENTRE (PRC)

Population Research Center (PRC) was established by the Ministry of Health and Family Welfare, Government of India, with the mandate to provide inter alia, critical research based inputs related to Health and Family Welfare programs, health system and policies at the national and state level. The mandate of PRC is to carry out research and evaluation studies related to population studies and to undertake evaluation of the state level population and health programs and schemes assigned by the Ministry of Health and Family welfare, Government of India.

The Population Research Centre is functioning as a support centre for the Government of Tamil Nadu by monitoring various health and family welfare programs in the State and provides valuable information on program performance apart from making suggestions on various measures to improve its performance. Periodic meetings have been arranged with the state and district level health officials to disseminate the research findings of PRC. The research findings are also published in reputed journals and presented in conferences/ seminars.

Population Research Center is the nucleus of all the research programs in the institute. The center is a multidisciplinary unit, staffed with demographers, sociologists, economists, statisticians and computer personnel with vast research experience. Since its inception in 1961, the center has completed more than 300 studies related to

- i) Evaluation of Health and Family Welfare Programs
- ii) Reproductive and Child Health in terms of age at marriage, child mortality, maternal mortality, immunization, abortion, infant mortality and adolescent health.
- iii) Women empowerment
- iv) Healthcare facility Assessment and quality of care
- v) Evaluation of National Rural Health Mission
- vi) Health Information and Management System

Besides Government of India, International organizations like, WHO, UNICEF, USAID, UNFPA, IDRC, Ford Foundation, Population Council, Pathfinder International and national and state level organizations like ICMR, and TNHSP/TANSAC/APAC /VHS have funded the PRC research studies.

The research area of this centre extends from Tamil Nadu to the neighboring states like Pondicherry, Andaman and Nicobar Islands and Lakshadweep.

1. Program Implementation Plan [PIP] monitoring in the following 12 districts of Tamil Nadu :

- | | | |
|-------------|-----------------|---------------|
| 1. Dindigul | 5. Thiruvallur | 9. Villupuram |
| 2. Ariyalur | 6. Perambalur | 10. Erode |
| 3. Namakkal | 7. Salem | 11. Nilgiris |
| 4. Madurai | 8. Kancheepuram | 12. Vellore |

Funding Agency	Ministry of Health and Family Welfare, Government of India
Objectives	To monitor implementation of program implementation plan submitted by the Government of Tamil Nadu to implement various programs/projects under National Health Mission.
Progress	Completed

2. Study on factors influencing private institutional deliveries in Kanniyakumari district of Tamil Nadu

Funding Agency	Ministry of Health and Family Welfare, Government of India
Objectives	To identify the factors influencing deliveries at private institutions in Kanniyakumari district.
Progress	Data collection from households completed

3. Facilitating Data upload at facility level in two districts of Tamil Nadu (RHMIS) – Karur and Madurai districts

Funding Agency	Ministry of Health and Family Welfare, Government of India
Objectives	RHMIS is a facility to train staff at peripheral level health units to upload HMIS data . The objective this study is to assess the implementation of training to staff at various levels.
Progress	Completed

4. Monitoring quality of data uploaded in HMIS portal & timeliness of data upload

Funding Agency	Ministry of Health and Family Welfare, Government of India
Objectives	The objective is to close the monitor the data upload by all districts in the HMIS portal.
Progress	Completed

5. HMIS data quality studies in all the districts of Tamil Nadu & Pondicherry

Funding Agency	Ministry of Health and Family Welfare, Government of India
Objectives	The objective is to assess the quality of the data uploaded in the HMIS portal and point out the differences for variations to the respective districts.
Progress	Completed

6. Home deliveries and Post Partum Care—HMIS Analytical study

Funding Agency	Ministry of Health and Family Welfare, Government of India
Objectives	To Identify the nature of post partum care given to Mothers delivered at Home and suggest appropriate policy for improving the services.
Progress	Completed

7. Building knowledge base in Population Ageing – Tamil Nadu – Dissemination workshop

Funding Agency	ISEC / UNFPA
Objectives	To describe the socio economic conditions aged persons in India. As part of the National study the objective to describe the situation of elderly in Tamil Nadu.
Progress	Completed

ON GOING STUDIES

1. Birth under-weight variations among districts – HMIS Analytical Study funded by Ministry of Health and Family Welfare, Government of India

2. Regulatory measures for attraction and retention of Doctors into Rural Health Services in India – Data collection from Medical Officers and Analysis funded by SHRC
3. Unintended Pregnancy and Abortion in India [UPAI] funded by IIPS, Mumbai.

Report on the Census Data Dissemination workshop

A one-day Census Data Dissemination workshop was conducted on 29-01-2015 at the Dr. Soundaram auditorium of the Gandhigram Institute of Rural Health and Family Welfare Trust (GIRH&FWT). This workshop was funded by the Directorate of Census Operations (DCO), Tamil Nadu and jointly organized by the Population Research Centre, Gandhigram.

The workshop was inaugurated on 29th January, 2015 at 10.00 A.M. The Vice-Chancellor of the Gandhigram Rural Institute (Deemed University) was to preside over the function. However, due to last minute engagement on official work, he could not attend the workshop instead he deputed the Dean, Rural and Sanitation faculty, to represent him. The workshop was presided over by Dr.A. Munawar Khan, Director, GIRH&FWT. Mr. M.R.V. Krishna Rao, Joint Director, Directorate of Census Operations, Tamil Nadu, delivered the Key note address. The inaugural session ended with a vote of thanks by Dr. N. Dhanabhagam, Assistant Chief, Population Research Centre.

The number of participants in this workshop was 179. Research scholars, faculty members and students from various colleges and from Madurai Kamarajar University, Annamalai University, Gandhigram Rural Institute (Deemed University) have participated. The workshop was divided into six sessions. In each session one technical paper based on the analysis of census data was presented. The first session was on 'An overview of Population Census, 2011' by Mr.R.Gyanashekar, Deputy Director, Directorate of Census Operations, Tamil Nadu. This session was an interactive session as the participants, students from the Kendriya Vidyalaya, Gandhigram, were enthusiastic to know the Census operations in detail as 'Census' is included in their curriculum. In the question answer session, students' questions were answered by the Deputy Director and the Assistant Director. The technical sessions continued after a tea-break.

A paper on 'the Dynamic of Population in Tamil Nadu' was presented in the second session by Dr. S.Ravichandran, Chief, Population Research Centre. Mrs. Kanmani, Research Scholar, Annamalai University presented a paper on 'Literacy Rate of Adolescents and Youth Population in Tamil Nadu' in the third session. After the session the participants were provided working lunch. The participants re-assembled at 2.15 p.m. for the post-lunch session. Dr. Dhanasekaran, faculty, Health and Rural Sanitation faculty, presented a paper on the housing conditions in Tamil Nadu, based on the house listing data of census 2011. He explained in detail the findings and clarified the doubts of the participants. This session was followed by paper presentation by Ms.Bhuvaneswari, Assistant Director, DCO. Dr. Ravichandran, Chief, PRC, presented another paper on 'Urbanization in Tamil Nadu: A re-examination'. The technical sessions ended with this paper and with a 'high Tea'.

A valediction session was held in which the participants were thanked for their enthusiastic participation in the workshop. The participants requested that more such workshops be conducted by the Population Research Centre for the benefit of the researchers and faculty in the universities and colleges nearby. The Director, GIRH & FWT, assured that their request will be considered. The workshop ended with certificate distribution to all participants.



3. TRAINING

3.1. CENTRAL TRAINING INSTITUTE (CTI)

Introduction

The Central Training Institute (CTI) is the major stay of most of the training programs conducted in the Gandhigram Institute of Rural Health and Family Welfare Trust. The Government of India recognized the Institute as one of the seven CTIs in India during the year 1973 with the objective to provide guidance for the teaching faculties of the health and family planning training centers and the central family planning field units in the four southern states i.e. Tamil Nadu, Andhra Pradesh, Karnataka and Kerala. The responsibilities are to:

- Train District level extension educators from Tamil Nadu, Andhra Pradesh, Karnataka, U.T. of Pondicherry and Kerala as well as extension educators employed by Ministry of Defense and Railways in the southern zone.
- Provide technical guidelines to the regional family planning training centers and the central family planning fields units in the southern zone.
- Perform duties assigned by the ministry according to the program needs.

Nature of training Programs

All the training programs basically to enhance knowledge, attitude, Skills in technical and managerial aspects of health and its related areas and to provide technical guidance and assistance to the HFWTCs in the states allotted.

These training programs are short-term period, ranges from one week to four weeks for the categories of

- Trainers of training Institutions viz. HFWTCs, ANM training schools, etc.
- District level medical personnel
- District level paramedical personnel

The special training programmes are being conducted for the program personnel of

- Ministry of Railways/Defense
- Voluntary organizations/NGOs

The Central Training Institute of our institute consists of Central Unit (CU), Health and Family Welfare Training Centre (HFWTC), Diploma in Health Education (DHE) and Administrative Unit. The CTI conducts short and long-term training in health promotion and education, health communication and produces educational/media materials for outreach programs. It has an integrated teaching Faculty for the Health and Family Welfare Training Centre, Diploma Course in Health Promotion Education and the Central Unit. The CTI consists of the following units:

Central Unit: Conducts capacity building training programs on Health Communication and Management for the teaching faculties of Regional Training Centres, District Level Extension Educators and other health personnel of Government and Non Governmental Organizations.

Health and Family Welfare Training Centre (HFWTC): organizes training programs for the sub-district level health personnel of various categories.

Health Promotion and Education unit conducts one year Post Graduate Diploma in Health Promotion and Education course for the health professionals working in Government and non-Government sector

During the year 2014-15, the following activities were carried out under the CTI.

3.1.1. CENTRAL UNIT

The central unit was two wings viz. Communication & Management

3.1.1.1. CENTRAL UNIT (COMMUNICATION & MEDIA WING)

Major objectives

- Train long and short term trainees on communication;
- Develop communication strategy for Health and Family Welfare program implementation; and
- Develop IEC/BCC materials to the requirements of Central/State Governments, area projects, and NGOs on Health and Family Welfare themes.

Apart from training, this department designs and produces contents for printed, projected and non-projected aid on health and family welfare themes to suit the needs of training and community education. It also organizes skill lab sessions on preparation and use of various audiovisual aids for different category of trainees.

Teaching Activities

CTI-Media Division Head and staff took classes on *Health Communication, IEC Trends, Media, Micro Teaching, Soft Skills, Motivation, Public Speaking, Presentation Skills, Mass Communication, AV Aids, Photography, Imaging Techniques, Fine Arts and Drawing*, etc. for various long-term and short-term trainees of the institute such as...

- PG Diploma in Health Promotion & Education
- Health Visitor course (Promotional training for ANM/MPHW-F)
- Managerial skill training to Medical Officers
- ARSH Training to Medical officer
- Diploma in Medical Laboratory Technology
- Multi Purpose Health Worker-Male
- Short-term training

- M.Sc.(N)./B.Sc.(N)./P.B.B.Sc.(N)/D.G.N.M.

Training Activities

Refresher Training on Disability Care

Based on the request from Organisation for Eelam Refugees Rehabilitation (OfERR), Chennai, refresher training on **“Disability Care”** was organized for the health workers for 3 days from 30.06.2014 to 02.07.2014. A total of 19 trainees participated in this training program and the participants were given certificates on successful completion of the training.

Training on Puppet preparation & manipulation

Three days training on **Puppet preparation & manipulation** for a M.Sc.(N) student from Madurai Medical College was organised for MSc nursing student from Madurai Medical college from 6.8.2014 to 8.8.2014. The training focussed on the preparation and usage of puppets for community health education.

Training on IEC

One day special training on IEC for 25 M.Sc. (N) students from Madurai Medical College was organized in Media department. Classes were taken on Communication, IEC, Audio Visual Aids, and Puppets. Various strategies of community health promotion education were taught to the students.

Health Worker training

Based on the request from the Organisation for Eelam Refugee Rehabilitation (OfERR), Chennai, three days training on **‘Traditional Medicine’** was organized for the Health Workers from 27.11.2014 to 29.11.2014. Sessions on Siddha, Ayurveda, Naturopathy, etc were included into the curriculum and were handled by experts. A total of 24 participants from refugee camps of different districts of Tamil Nadu participated in this training. These participants will be taking the messages about the traditional medicines to the refugee community in the camps.

Short Courses

Ten days short course on **Fine Arts** and **Digital Photography** was organized for the rural youth surrounding the Institute during summer vacation. Twelve (12) students participated in these courses

Media Workshop

A two day Media workshop on Peace, justice and social development was organised at the institute on 16th and 17th October 2014. There were 42 participants from Gandhigram institutions. The workshop focused on various components of community development. Messages and IEC materials were prepared on factors such as Health, education, gender, human rights etc. Lot of interaction went on with the academicians, media personnel and social activists. The two day program concluded with the presentation of innovative ideas to spread the messages of peace, justice and social development.

Media Skill Lab Session

Media Practical for PGDHPE

A skill lab training was conducted for the PGDHPE students of our institute from 03.11.2014 to 15.11.2014. Twenty six (26) students participated in this 10 working days training from various states of the country and from Nepal. They were taught to prepare cost effective IEC materials such as posters, flip charts, handmade slides, glove puppets, models, etc. Apart from this they were trained in traditional media, IEC event management and public speaking skills

Media Practical for Health Visitors Course (2014-15 batch)

Media practical helps the trainees to understand the importance of multimedia aids in health education. They learn to produce posters, flannel graphs, etc. This practical training helped the trainees to design and prepare low cost teaching aids which can be used for community health education programs. Sixteen (16) Health Visitors course trainees course participated in this program for 2 days on 10th & 11th March 2015.

Details of other work

Preparation of draft Terms of Reference (ToR) for TWAD for preparing training and IEC materials for “Capacity development of local bodies under JICA assisted Hogenakkal water supply and fluorosis mitigation project in Dharmapuri & Krishnagiri districts”

Prepared and submitted a proposal to the Collectorate, Dindigul, for one month training program on “Digital Photography & Video Production for the Self Help Group members of Gandhigram Trust”, Gandhigram, on 19.01.2015.

Organized seminar on “Youth & Gandhian Model of Social Development” for Gandhi-King Centre at Gandhigram Trust, Gandhigram, on 20.01.2015.

Ms. Madeline Chera from the Department of Anthropology at Indiana University, USA, came for a discussion about “Local Food for All: Discourse, Women’s Culinary Practice, and Food Culture in South India “ on 27.01.2015.

Planning work for future training programs on Indian System of Medicines

Production & Support Service

Production

- Identity card designed & printed - 94
- Sticker designing - 8
- Banner designing - 8
- Photo documentation - 55
- Name board designing - 2
- Flex designing - 15
- Puppet preparation - 20
- Poster work – 15
- Visiting card designing - 2
- IEC material chart work - 6
- Dissemination seminar invitation designing - 1
- Gandhigram Newsletter designing - 20 pages
- BMI scale painting work – 4
- HFWTC department chart designing/printing - 2

Support service

- Public address system arrangement - 140
- Video show for trainees - 231
- LCD show – 357

MEDIA ACTIVITIES PHOTOS (2014-15)



Teaching



Refresher Training on Disability Care



Training on Puppet Preparation & Manipulation



One day special training on IEC for M.Sc.(N) students



Special Training on Training Medicines



Short Course on Digital Photography



Short Course on Fine Arts



Media Workshop on Peace, Justice & Social Development



Media Workshop



Media Practical for PGDHPE trainees



Media Practical for Health Visitors Course trainees

3.1.1.2. CENTRAL UNIT (MANAGEMENT WING)

All the training programs basically to enhance knowledge, attitude, Skills in technical and managerial aspects of health and its related areas and to provide technical guidance and assistance to the HFWTCs in the states allotted.

These training programs are short-term period, ranges from one week to four weeks for the categories of:

- Trainers of training Institutions viz. HFWTCs, ANM training schools, etc.
- District level medical personnel
- District level paramedical personnel

The special training programmes are being conducted for the program personnel of:

- TINP, ICDS, DANIDA
- Ministry of Railways/ Defence
- Voluntary organizations/NGOs

The Central unit has been established to provide guidance to the teaching faculties of the training centers in southern states of India. The other functions assigned to this unit are:

- Training of District level Extension Educators from Andhra Pradesh, Tamil Nadu, Kerala, Karnataka and U.T. of Pondicherry as well as Extension Educators employed by the ministries of Defense and Railways in the southern Zone.
- To provide technical guidance to the training centres (Regional Family Planning Training Centres and the Central Family Planning Field Units) in the Southern zone.
- Any other duties assigned from time to time by this Department according to the programme needs.

Training of Key Trainers

During this year, totally seven one-day Training of Key Trainers were conducted at our Institute. The objective of the training program to train the faculty members of our Institute on National Health Mission (2012-17), Non-Communicable diseases viz. CVD, Diabetes, Cervical and breast cancer, Communicable Diseases and Indian Systems of Medicine.

Summary of the training programs

S. No	Name of the Training Program	No. of faculty members attended	Contents of the training program
1	National Health Mission 2012-17 on 24.06.2014	16	Introduction, Vision, Guiding Principles and Core Values of the NHM, Institutional Mechanisms, Critical Areas for Concerted Action towards Health Systems Strengthening and Service Delivery Strategies
2	Non-Communicable Diseases held on 01.07.2014	16	Introduction, importance of Prevention & Control of NCDs, Current Scenario and Essentials of Life style Modifications
3	Communicable Diseases held on 29.10.2014	11	Introduction, importance of Prevention & Control of Communicable Diseases, mode of spreading, types of micro-organisms

4	Indian Systems of Medicine on 18/11/2014	12	Introduction, Components of health, Requirements for healthy human beings, Different body systems in our body, Introduction & types of Indian Systems of Medicine - Unani, Ayurvedha, Siddha, Homeopathy
5	Pulse Polio Immunization on 07/01/2015	17	Introduction, objectives, mode of transmission, current scenario, control measures

This unit has undertaken the following as inter-departmental activities:

- Health Management Information System(HMIS)-Sessions taken for all the M.Sc.(N) students who were on observation visit to our Institute (conducted by RHTTI)
- Health Statistics-sessions taken for all the B.Sc.(N) students who were on observation visit to our Institute (conducted by RHTTI)
- Vital Statistics sessions taken for the promotional course (6 months) students (conducted by RHTTI)
- Vital Statistics sessions taken for Multi-Purpose Health Worker course (1 year) students (conducted by HFWTC)
- Session on On-line reporting taken for the Integrated Refresher Training for VHNs, SHNs & CHNs (conducted by HFWTC)
- Monthly, Quarterly and Annual Financial Management Report was prepared and submitted to State Health Society (SHS), DMS, Chennai.
- As Client Service-Administrative co-ordinator being involved in the Workplace based Intervention on NCD project (5 months). In this project, 400 workplaces were identified and awareness and Behavior change activities were done among the 400 workplaces. Maintained and prepared Database of project activities, Statistical Analysis, Interim report and final reports. Attended World bank review meeting in TNHSP office, Chennai.
- Proof reading of Institute Annual report :2013-14
- Maintaining the Stock control of Institute publications

CENTRAL TRAINING INSTITUTE (MANAGEMENT) PHOTOS



Training on Non-Communicable Diseases
held on 01.07.2014



Training on Communicable Diseases
held on 29.10.2014

3.1.2. HEALTH AND FAMILY WELFARE TRAINING CENTRE

Introduction

The Institute started functioning as one of the Regional Family Planning Training Centres (RFPTC) in Tamil Nadu from April 1966. With the change in the nomenclature of the Government's Family Planning Program into Health and Family Welfare Program in the country, the name of the center was also changed into Health and Family Welfare Training Centre from the year 1974. The Health and Family Welfare Training Centre (HFWTC), Gandhigram at the Gandhigram Institute of Rural Health and Family Welfare Trust (GIRH &FWT) is one among the 47 training centres in the country and one of the three centers in Tamil Nadu.

Area covered

HFWTC, Gandhigram trains personnel from five revenue districts in the state containing seven Health Unit Districts (HUDs) namely Dindigul, Palani, Theni, Karur, Ramnad, Paramakudi and Sivaganga.

Performance for the year 2014-15

Health and Family Welfare Training Centre (HFWTC) of our Institute is one of the 47 training centres in India and one of the three in Tamil nadu. This department is conducting various short-term training programs for the medical, health and nutrition functionaries of the Govt. Primary Health Centres. The centre is currently organising and conducting various training programs funded by National Rural Health Mission through State Health Society, Tamil Nadu. All the training programs are focussing to improve the health status of the people especially those who live in the villages. Main objectives of these programs are envisaged with the following:

- Reduction of infant mortality and maternal mortality.
- Prevention and control of communicable and non-communicable diseases.
- Population stabilization-Gender and demographic factors.
- Access to integrated comprehensive primary health care.
- Promotion of healthy life-styles.

Some of the programs conducted in the Institute are:

a) Maternal Health Training

1. Basic Emergency Obstetric Care(BemOC) training to Medical officers of PHCs
2. Maternal and Child health – Skill Lab training to MOs (MCH-Skill Lab)
3. Skilled Birth Attendant (SBA) Training to Staff-nurses and ANMs

b) Child Health Training

4. Integrated Refresher Training(IRT) to Sector Health Nurses (SHNs) and Community Health Nurses (CHNs)
5. Refresher-General Integrated Management of Neonatal and Childhood Illnesses (Ref-IMNCI)
6. Infant Young Child Feeding(IYCF) Practices training to Medical officers, Staff Nurses and CHN/SHN/VHNs
7. Emergency Labtechniques training to SNs

c) Others

8. Managerial Skills Training to Medical officers
9. Reproductive Tract Infections and Sexually Transmitted Infections (RTI/STI) training to SNs/Lab. Technicians.

a) Annual Training performance (2014-15)

Sl. No.	Name of the training	Duration of the training (No. of working days)	No. of Batches conducted	Total participants	Average No. of participants per batch	Training Mandays in 2014-15
1	BEmOC	6	5	23	6	138
2	STI/RTI-Labtechnicians	2	1	27	27	54
3	SBA-SN	21	10	87	9	1827
4	MCH SKILL Lab Training to MOs	5	1	24	24	120
5	MCH SKILL Lab Training to SNs & ANMs	5	5	116	23	580
6	IRT-Supervisors	5	1	40	40	200
7	IRT-VHN	6	3	69	23	414
8	Managerial skill training to MOs	15	1	18	18	270
9	Ref.General IMNCI-Health and Nutrition functionaries	3	30	657	22	1971
10	NSSK-SNs	2	15	352	23	704
11	IYCF-MO/SN	3	13	382	29	1146
12	IYCF-CHN/SHN/VHN/ANM	3	25	744	30	2232
13	HBNC-AWW	5	4	111	28	555
14	Emergency Lab. Techniques	3	1	18	18	54
	Grand Total		114	2668	23	10265

HFWTC PHOTOS

1.



District Training Coordination Meeting attended by
District Training Team MOs and
District Maternal Health Officers-Director,
Principal and Faculty of HFWTC attended



Managerial Skill Training to MOs of GPHCs



Managerial Skill Training to MOs of GPHCs

3.1.3. POST GRADUATE DIPLOMA IN HEALTH PROMOTION AND EDUCATION

Introduction

The post Graduate Diploma in Health Promotion and Education (PGDHPE) course is conducted since 1964. It is one year residential course and affiliated with the Tamil Nadu Dr.MGR Medical University, Chennai and also approved by Medical Council of India. The PGDHPE course is commenced from the 1st July of every year. The aim of the course to prepare the Health Education Professionals as specialists in Health Education and with effective leadership skills in Promoting the objectives of the National Health and Family Welfare programs by involving rural people through inter-sectoral co-ordination and community health education.

Employment Opportunities

The Diploma holders of the course will be get employment opportunities in Block, District and State level organizations, National level project agency and health related training institutions. The in-service trainees will able to get promotion and elevated to higher position as Health Educators, District Communication Officers, Trainers, Project Coordinators, Program Planners and so on. There is a wide opportunity to work as Teaching Faculties in Health Institute of India and universities in abroad also.

Criteria for Admission

The educational qualifications for admission of the course are Under Graduate Degree with 2 years community field experience and Post Graduate Degree with 1 year of community field experience. The state Governments may be deputed the candidates and the private candidates are selected through an entrance test and oral interview.

Criteria for Admission

The educational qualifications are either post graduation or graduation with 2 years of community experience. The participants who are deputed by the employers in the Government sector are given direct admission. Private candidates are selected through an entrance test and interview.

Subjects being taught

There are six theory papers (60%) and Field training exposure (40%) to be taught for the PG. Diploma in Health Promotion and Education course.

Paper I - Communicable Disease Control and National Health Programs

Paper II - Health Administration and Environmental Sanitation

Paper III - Maternal Child Health Nutrition and Health Statistics

Paper IV - Community Organization, Development and Health Education

Paper V - Behavioural Sciences and Research Methodology

Paper VI - Communication Methods and Media.

Field Training

1. Concurrent Field Training (CFT)
2. Supervisory Field Training (SFT)

Other Course Related Programme

1. Group Laboratory Sessions
2. Media Practical Programme
3. Observation Visit
4. Special Guest Lecturing Programme

Admission and Commencement of the Course (51st Batch)

For the academic year of 2014 – 15 (51st Batch) there are 26 students have been admitted for the PGDHPE course.

Si. No.	STATE	No. OF MALE	No. OF FEMALE	No. OF TOTAL STUDENTS
1	Andhra Pradesh	01	07	08
2	Odisha	--	01	01
3	Sikkim	01	01	02
4	Andaman & Nicobar	01	--	01
5	Nepal	12	02	14
	Total			26

The course has been initiated the 1st July of 2014 and Orientation session which has been commenced on 11.07.2014 and the regular classes has been followed as per the monthly timetable from 16.07.2014 onwards.

Group Laboratory Session:

The Group Laboratory Session is one of the more important students to equip and realize the importance of team work and students also be developed their team spirit. They have learnt the how to overcome and behave in the group activities and they would be stimulated and established the **we feeling** sense among the group members. The group lab provided opportunity to identify the strength and weakness of the group and enlightened the students on the importance of the integrated service and spirit of team work to achieve a common goal.

For the year 2014-15 the group lab session had been conducted in the month of September 2014 in every alternative day (One Session) and followed the theory classes regularly.

Concurrent Field Training (CFT)

Orientations for Concurrent Field Training (CFT) have been initiated from 03.09.2014 to 10.09.2014. In this orientation programme the students have been developed their skills in the preparation of health survey tools, method of administration of tools, pretesting, designing, planning, implementing and evaluate the health education programme. The students will learn to identify the health problem and overcome this Health related issues with supportive of community participation in the selected villages.

Action Plan for Field Activities

With the guidance of the faculty members, the students have been prepared an action plan for the health education intervention in their respective CFT villages, namely Kovu goundanpatti with Thirumalaisampuram, Kombaiyanpatti, Pillamanaickanpatti, Kovilur.

The OTC programme were conducted the following dates,

1. 04-12-2014, Kovu Goundanpatti with Thirumalaisampuram PHC at Dindigu Block
2. 05-12-2014, Kombaiyanpatti at Dindigu Block
3. 04-12-2014, Pillamanaickanpatti, Kovilur PHC at Dindigu Block

The action plan include the CFT villages, integrating with government institutions, contact the community groups and individual level, family level, and community level approaches for health education and to be solved the identified the health problems in the villages. The health problems were most related to environmental sanitation, temporarily family planning methods, RTI/STI, Nutrition problem and identify the anemia problem, Sanitation Latrine and students have been planned for IEC programme for community, participation in the villages.

Media Practical

The media practical has been conducted at the media division of the institute from 03.11.2014 to 15.11.2014. The students have been actively participated and have get more experience in the preparation of various kinds of media materials such as posters, slides, flip charts, flex charts, operating AV equipments, which are more powerful credential for dissemination of knowledge of Health related issues to the community in the selected villages.

Observation Visit

As part of the course the observation visit have been obtained the enrichment of the knowledge for DHPE course students. The observation visit schedules which have been arranged to visit and observation in the place of Thirumoorthi Nagar for **slow sand filter - water treatment and rapid sand filter – water treatment** on 20.01.2015. On 21.01.2015 for observation of **slaughter house** at Nelpettai, Madurai and **sewage treatment farm and solid waste management plant** at Avaniyapuram, Madurai. It has been helped the students to directly observe, how the public health standards are practiced and know the hygienic atmosphere prevail in the premises and prevented the cause agent of disease in these places.

Model Examination

The first model examination and second model examination were conducted for the DHPE students from 23.02.2015 to 28.02.2015 and from 23.03.2015 to 30.03.2015 respectively. The model examination papers were evaluated and feedback given to the students by the faculty members with potential effort.

University Theory Examination

The study holidays has been declared for DHPE students from 1st april 2015 to 14th april 2015 in view of University examination which has been commenced from 15.04.2015 to 22.04.2015 and Viva-Voce examination for all subjects were held on 24.04.2015. All the students are performed well in all the activities which are carry out by the Department.

Supervisory Field Training (SFT) Programme

In the Supervisory Field Training programme as per the schedule of the course i.e. from May 2015 to June 2015 (two months) for which students have been relieved on 25.04.2015 and report to their SFT guide in their selected places and they are carryout health programme in the selected villages. They would be submitted their SFT report on the first week of July 2015 to the Department.

DHPE PHOTOS (2014-15) HERE (no photos received, spoken to Leo, he will give soon)



3.2. REGIONAL HEALTH TEACHERS' TRAINING INSTITUTE

Introduction

The Regional Health Teachers' Training Institute [RHTTI], Gandhigram, sanctioned as one among the six centers by the Ministry of Health and Family Welfare, Government of India, conducts long-term and short-term courses as under:

Objective

1. To train Public Health Nurses / Nursing Supervisors / Nursing Tutors for the southern region through DPHN/DNEA courses.
2. To organize specific learning experiences in community health for Basic / Post Graduate Nursing students through short term courses.

CONSOLIDATED REPORT OF ACTIVITIES

A. LONG TERM COURSES

S.No.	Course Name	Batches / Period	No. of Trainees
1.	Diploma in Nursing Education and Administration (DNEA)	XIII batch (July 2013 – May 2014) (completed)	2
2.	Health Visitor Course (Promotional Training for ANM/MPHW-F)	November – May 2015 (completed)	16

B. SHORT TERM COURSES

S.No.	Course Name	Period of training	Total No. of Trainees trained
1.	M.Sc.(N), B.Sc.(N), DGNM students from various schools/colleges of nursing from across Tamil Nadu, Kerala, Karnataka, etc.	1 to 2 weeks	826

TRAINING ACTIVITIES OF RHTTI

LONG TERM COURSE

1. DIPLOMA IN NURSING EDUCATION AND ADMINISTRATION (DNEA) – 10 months

Theory sessions were conducted on *Community Health Nursing & Administration, Communication & Media, School of Nursing Administration, Elementary Research & Statistics, Education Foundation-I & II, and Practice Teaching*. Model examinations were conducted in the first week of May 2014 and Govt. Board examinations were conducted from 12th to 15th May 2014. The candidates were relieved on 15th May 2014 on completion of the course. The Govt. Board I-semester supplementary examination was conducted for 2 DNEA candidates (10th & 11th batch) on 17.12.2014.

As per the instructions of Indian Nursing Council, New Delhi, the DNEA course is to be upgraded into Post Basic B.Sc.(N) program. In this connection, we have sent official intimation letters regarding closure of DNEA course with the academic year 2013-14 to Tamil Nadu Nurses & Midwives Council,

Chennai; Chairman-Board of Examinations-and-Director of Public Health & Preventive Medicine, Chennai; Ministry of Health & Family Welfare, New Delhi; and Indian Nursing Council, New Delhi.

2. HEALTH VISITOR COURSE (PROMOTIONAL TRAINING FOR ANM/MPHW-F) – 6 months

Received results of Govt. Board examinations for II batch (2013-14), out of 29 candidates, 27 candidates passed out and 2 candidates failed in paper-I.

Received recognition order/validity for the academic year 2014-15 from Tamil Nadu Nurses and Midwives Council, Chennai, and Indian Nursing Council, New Delhi. Preliminary work has been initiated for admission of candidates. Admission intimation letters were sent to all the 11 municipal corporations of Tamil Nadu to select and depute the candidates for the course.

Applications received from candidates of various municipal corporations of Tamil Nadu and the screening committee of our Institute scrutinized the applications and selected eligible candidates to undergo the training for the academic year 2014-15.

Admission orders were sent to eligible candidates of 6 municipal corporations of Tamil Nadu namely Dindigul, Madurai, Trichy, Thanjavur, Erode, Salem and Coimbatore, for the course.

We have commenced the third batch of the course on 10th November 2014. We have enrolled 16 candidates from various municipal corporations of Tamil Nadu, ESI dispensary and DMS, the details are as follows:

S.No.	Deputed from	No. of candidates
1.	Thanjavur	2
2.	Salem	2
3.	Erode	2
4.	Tiruchirapalli	2
5.	Coimbatore	1
6.	Madurai	3
7.	Dindigul	2
8.	ESI Dispensary	1
9.	Govt. Hospital, Manamadurai	1
Total		16

Application with necessary documents for renewal/validity for the academic year 2015-16 was sent to the Indian Nursing Council, New Delhi, through Tamil Nadu Nurses & Midwives Council, Chennai, on 26.11.2014.

Theory

Regular theory sessions were taken by RHTTI and HFWTC teaching faculty on *Anatomy & Physiology, Principles of Nursing, Paediatrics, Midwifery, Community Health Nursing, Environmental Sanitation, Nutrition, Sociology and Psychology, Family Planning, Communication, Supervision & Management, Lesson Plan & Practice Teaching, and Health Education.*

Clinical posting

Trainees were posted for their clinical experience at Leonard Hospital, Batlagundu, from 08.12.2014 to 23.12.2014. During the clinical posting, the trainees were able to give bedside nursing care for the patients in the medical ward, surgical ward, paediatric ward and maternity wards. In addition to that, as part of the curriculum requirement, they have completed two nursing care plans of medical and paediatric, mother care record and clinical presentation on various diseases.

Observation visit & participation in conference/workshop

Sl.No.	Period	Place	Posting for (subjects)
1.	10.1.2015	Blood Bank and Anbagam AIDS Care Centre, Dindigul	To learn about functions and storage facilities of Blood Bank To learn about HIV/AIDS and care of HIV/AIDS patients at AIDS care centre
2.	12 & 13.1.2015	District Tuberculosis Centre, Dindigul Govt. HQ Hospital, Dindigul	To learn about RNTCP, Lab investigations, Drug regimen and Care of TB patients
3.	18.1.2015 & 22.2.2015	Bus Stand, Sempatti and Toll Gate near Kodai Road	Participated in the 1 st round of Pulse Polio Immunization with the instruction of DDHS, Dindigul
4.	20.1.2015	Gandhi King Centre, Gandhigram Trust, Gandhigram	To attend seminar on “Youth and Social Development”
5.	21 to 23.1.2015	Family Planning Association of India, Dindigul	To learn about various family planning methods, and to observe laparoscopy and pre, post care of family planning procedures
6.	27.1.2015	State Conference on Hospital Acquired Infection – Prevention & Role of Health Worker at Christian Fellowship Hospital, Ottanchatram	Participated in the State level conference as part of Continuing Nursing Education (CNE) program
7.	29.1.2015	Census Data Dissemination Workshop at GIRH & FWT	Participated in the State level workshop to acquire knowledge regarding census at GIRH & FWT
8.	21.2.2015	State conference on Advance Skills in Primary Health Care at Christian Fellowship Hospital, Ottanchatram	Participated in the State level conference as part of Continuing Nursing Education (CNE) program
9.	9 th March	A.R. Dairy Foods, Madurai Road, Dindigul	To learn about milk hygiene & pasteurization
10.	12 th March	TWAD, Thirumoorthy Dam, Udumalpet	To learn about slow & rapid sand water filtration systems
11.	13 th March	Sewage Farm and Walk-in Cooler, Madurai	To learn about disposal of waste water and solid waste, and storage of vaccines
12.	26 th March	Community Health Centre, Kosavapatti	To understand the set-up and functions of CHC

Concurrent Field Training

Concurrent Field Training (CFT) at Bharathipuram village, Kullalakundu Panchayat, Ammayanayakanur Block PHC area, was conducted from 02.02.2015 to 14.02.2015. During the CFT posting, the trainees were able to do the following activities:

- Orientation, village transect, numbering of houses and community mapping
- Conduction of household survey
- Continuation of household survey and consolidation of survey
- Participating in school health programme
- ICDS visit and under-five assessment
- Participating in outreach services

- Conduction of focus group discussion
- Participating in Ante Natal Clinic and administration of vitamin-A prophylaxis
- Conduction of Participatory Learning Methods techniques
- Health Sub-Centre (HSC) visit and participating in immunization programme
- Nutrition demonstration and exhibition
- Conduction of orientation training camp for the leaders

Media Practicals

The trainees were posted in Media division on 10th & 11th March 2015 to learn about preparation and use of Audio Visual Aids.

Supervisory Field Training (SFT)

The trainees were posted for *Supervisory Field Training (SFT)* at Block PHC, Ammayanayakanur, for a period of 3 days from 30th March to 1st April. The following activities were carried out by the trainees during their SFT:

- PHC orientation
- Attending antenatal clinic at Palampatti Health Sub Centre
- Discussion with VHN/SHN/CHN about their roles & responsibilities
- Participating in the PHC activities
- Learning the records & the reports
- Attending review meeting at Block PHC
- Preparation of ATP, FTP and Duty roaster
- Participating in the immunization clinic conducted at Mavuthanpatti
- Sub centre visit and use of facility assessment check list at Palampatti Attending theory sessions taken by Block Medical Officer, Medical Officers, Non-Medical Supervisors at Block PHC

3. SHORT-TERM COURSES IN COMMUNITY HEALTH NURSING

This course is being run to enrich undergraduate and post graduate nursing students' knowledge, attitude, and skills in technical and managerial aspects of health and its allied areas in community health. The period of training ranges from one day to four weeks. The flow chart of the programs is furnished as follows:

Sl. No.	Name of the College	Category of students	Period		Duration	No. of trainees
			From	To		
1.	Josco College of Nursing, Pandalam, Kerala	M.Sc.(N)	31.03.2014	04.04.2014	5 days	6
2.	E.S. College of Nursing, Puducherry	B.Sc.(N) (I-batch)	31.03.2014	04.04.2014	5 days	23
3.	E.S. College of Nursing, Puducherry	B.Sc.(N) (II-batch)	07.04.2014	11.04.2014	5 days	23
4.	Jawaharlal Nehru Institute of Postgraduate Medical Education & Research Institute (JIPMER), Puducherry	M.Sc.(N)	15.04.2014	30.04.2014	2 weeks	5
5.	Govt. College of Nursing, N.R.S. Medical College & Hospital, Kolkata	M.Sc.(N)	15.04.2014	03.05.2014	3 weeks	4
6.	Govt. College of Nursing,	M.Sc.(N)	21.04.2014	25.04.2014	5 days	3

	Kottayam, Kerala					
7.	Almas College of Nursing, Kottakkal, Kerala	B.Sc.(N)	05.05.2014	09.05.2014	5 days	35
8.	Govt. College of Nursing, Calicut, Kerala	M.Sc.(N)	12.05.2014	16.05.2014	5 days	5
9.	M.G.M. Muthoot College of Nursing, Kozhencherry, Kerala	B.Sc.(N) (I-batch)	12.05.2014	16.05.2014	5 days	25
10.	M.G.M. Muthoot College of Nursing, Kozhencherry, Kerala	B.Sc.(N) (II-batch)	19.05.2014	23.05.2014	5 days	26
11.	State Institute of Health and Family Welfare, Bangalore	C.P.H.N.	04.06.2014	06.06.2014	3 days	24
12.	Christian College of Nursing, Ambilikkai	B.Sc. (N)	18.06.2014	-	1 day	49
13.	Bishop College of Nursing, Kollam, Kerala	M.Sc.(N)	07.07.2014	11.07.2014	5 days	3
14.	Westfort College of Nursing, Thrissur, Kerala	M.Sc.(N)	07.07.2014	11.07.2014	5 days	2
15.	St. Xavier College of Nursing Nagercoil	M.Sc.(N)	15.09.2014	19.07.2014	5 days	4
16.	Kongunadu College of Nursing, Coimbatore	M.Sc.(N)	15.09.2014	19.07.2014	5 days	1
17.	Vinayaka Mission's College of Nursing, Karaikal	M.Sc.(N)	15.09.2014	19.07.2014	5 days	1
18.	Christian College of Nursing, Oddanchatram	D.G.N.M.	01.10.2014	--	1 day	35
19.	Sacred Heart College of Nursing, A. Vellodu	B.Sc.(N)	27.10.2014	31.10.2014	5 days	30
20.	Dr. Mahalingam Institute of Paramedical Sciences & Research, Sakthi Nagar, Erode District	B.Sc.(N)	03.11.2014	07.11.2014	5 days	16
		D.G.N.M.	03.11.2014	07.11.2014	5 days	5
		B.Sc.(N)	10.11.2014	14.11.2014	5 days	18
21.	Annammal College of Nursing, Kuzhithurai, Kanyakumari District	B.Sc.(N)	17.11.2014	21.11.2014	5 days	19
		B.Sc.(N)	24.11.2014	28.11.2014	5 days	19
22.	J.V. College of Nursing, Chennai	B.Sc.(N)	08.12.2014	12.12.2014	5 days	24
23.	Annai Dora College of Nursing, Andipatti, Theni District	B.Sc.(N)	15.12.2014	19.12.2014	5 days	19
24.	O.P.R. College of Paramedical Science, Vadalur, Cuddalore District	B.Sc.(N)	22.12.2014	26.12.2014	4 days	37
25.	Santhi College of Nursing, Calicut, Kerala	B.Sc.(N)	05.01.2015	09.01.2015	5 days	27
26.	S.R.M. College of Nursing, Kattankulathur, Kancheepuram Dt.	M.Sc.(N)	05.01.2015	09.01.2015	5 days	2
27.	S.P. Fort College of Nursing, Thiruvananthapuram, Kerala	B.Sc.(N)	19.01.2015	23.01.2015	5 days	33
28.	Aladi Aruna College of Nursing, Alangulam, Tirunelveli District	B.Sc.(N)	27.01.2015	31.01.2015	5 days	26
29.	Adhiparasakthi College of Nursing, Melmaruvathur	B.Sc.(N)	02.02.2015	06.02.2015	5 days	46

30.	College of Nursing, Madurai Medical College	M.Sc.(N)	07.02.2015	-	1 day	24
31.	Aladi Aruna College of Nursing, Alangulam, Tirunelveli District	B.Sc.(N)	09.02.2015	13.02.2015	5 days	25
32.	Adhiparasakthi College of Nursing, Melmaruvathur	B.Sc.(N)	16.02.2015	20.02.2015	5 days	45
33.	College of Nursing, Asia Heart Foundation, Kolkata	M.Sc.(N)	16.02.2015	27.02.2015	11 days	3
34.	St. John's College of Nursing, Bangalore	M.Sc.(N)	16.02.2014	20.02.2015	5 days	3
35.	Adhiparasakthi College of Nursing, Melmaruvathur	D.G.N.M. Post Basic B.Sc.(N)	23.02.2015	27.02.2015	5 days	35 1
36.	Matha College of Nursing, Manamadurai	M.Sc.(N)	23.02.2015	27.02.2015	5 days	1
37.	O.P.R. School of Nursing, Cuddalore District	D.G.N.M.	02.03.2015	06.03.2015	5 days	17
38.	Kasturba Gandhi School of Nursing, Villupuram	D.G.N.M.	02.03.2015	06.03.2015	5 days	11
39.	Sri Aurobindo College of Nursing, Karur	B.Sc.(N)	09.03.2015	13.03.2015	5 days	22
40.	B.C.F. College of Nursing, Kottayam, Kerala	B.Sc.(N)	18.03.2015	20.03.2015	3 days	44
TOTAL						826

The following teaching learning activities were carried out during their community experience at our Institute:

- Introduction and video film on genesis of the Institute
- Visit to Rural Energy Centre at Gandhigram
- Observation visit to HIV/AIDS Terminal Care Centre at Anbagam, Dindigul
- Observation visit to CHC, Kosavapatty and HSC, Nochiyodaipatti
- Theory classes on IEC, preparation and handling of AV Aids, Community Organization and Development, Community Diagnosis, Community Participation and Community Need Assessment approach, PLM techniques, Organization of Health Education program in the community, Puppet preparation, NRHM, Health Care Delivery System, HMIS, etc.

4) POST BASIC B.Sc. (NURSING) PROGRAM

As per the instruction of Indian Nursing Council (INC), we had sent a detailed proposal to upgrade DNEA course into Post Basic B.Sc.(N) program to the Ministry of Health and Family Welfare (Training Division), New Delhi. The Ministry has conveyed its '*in principle*' approval for upgradation of DNEA course into Post Basic B.Sc.(N). We have also sent our clarification letters to the various queries raised by the Ministry.

In this connection, Director, Principal (RHTTI) and Administrative Officer i/c had a personal discussion with officials (Under Secretary, Nursing Advisor, and staff of Training Division) in the Ministry on 9th & 10th June 2014 regarding Post Basic B.Sc.(N) program. As advised by Nursing Advisor, a separate and detailed proposal for upgradation of DNEA course into Post Basic B.Sc.(N) program along with the specific synopsis of our Institute and RHTTI department, was sent to her to proceed further in the matter.

The Director, Principal (RHTTI) and Administrative Officer i/c had personal discussions with officials (Director-Vigilance, Nursing Advisor, and staff of Training Division) in the Ministry on 24th & 25th September 2014 regarding Post Basic B.Sc.(N) program. They advised us to follow up with the Training Division for further action regarding upgradation of Post Basic B.Sc. (N) program.

Regular follow-up was done with the Training Division of the Ministry for upgradation of Post Basic B.Sc.(N) program.

5) RENOVATION WORK AT RHTTI BUILDING

Renovation work was initiated in the middle of January 2015 and it is on progress.

6) PLAYGROUND FOR WOMEN TRAINEES NEAR RHTTI HOSTEL

A playground was developed for women trainees and staff of the Institute near RHTTI hostel with tennikoit and throwball courts. Both outdoor and indoor play materials such as chess board and carrom board were purchased and given to ladies hostel.

REGIONAL HEALTH TEACHERS' TRAINING INSTITUTE (RHTTI) ACTIVITY PHOTOS 2014-15



HIV/AIDS Awareness Rally



Village Health Education Program



Orientation Training Camp



Pulse Polio Program



Health Visitors Course Valedictory

4. SELF-FINANCING COURSE

4.1. DIPLOMA IN MEDICAL LABORATORY TECHNICIAN (DMLT) COURSE (2 YEARS)

Introduction:

The Institute conducts two year DMLT course approved by Directorate of Medical Education, Tamil Nadu under the Health and Family Welfare Training Centre with the objective of training candidates for performing all pathological, serological and bio-chemical examination of all samples effectively by developing and enforcing a suitable professional code of conduct.



Salient features of the course:

- Intensive training given in basic laboratory techniques
- Well equipped laboratory in Pathology, Microbiology and Bio-Chemistry are available in the Institute
- Guest lectures by renowned medical persons
- Observation-cum-skill development hospital postings in reputed hospitals for a period of one month
- Co-education
- Separate hostel facilities are available for male and female candidates. Mess facility is also available for hostel students

Any candidate having a pass in +2 with Biology, Physics & Chemistry as the main subjects and other conditions prescribed by the King Institute of Preventive Medicine, Guindy is eligible for the course.

Activities during 2014-15

- 100% successful result during 2012-14 batch in Board exam conducted by DME.
- 11 students (2013-15) and 15 students (2014-16) are attending regular classes at our Institute.

Community services

- Exhibition and screening camp was organised on 09.07.2014, 11.07.2014 and 12.07.2014
- Awareness creation on the importance of testing procedures for the early diagnosis of health problems
- 102 individuals from rural areas availed the services
- In co-ordination with PGDHPE department. One day diabetic screening camp was organised at Pillama Nayakanpatti village on 28.12.2014.



5. DISSEMINATION

5.1. LIBRARY

GIRH Institution of education has the main responsibilities of equipping Students, Researchers and Faculty. In particular library undertakes many responsibilities and performs varied functions and it plays a vital role to our education and research by providing invaluable resource of knowledge and services.

The Library is actively engaged in the procurement, processing and maintenance of Books, Journals, Reports and Other printed documents and served the ever increasing demand for effective dissemination of knowledge.

The Library has a collection of 10,538 books and 4505 back volumes of periodicals included various subjects related to Public Health, Population, Family Welfare, Reproductive & Child Health (RCH), Communication, Sociology, Environmental Sanitation, Concepts and Components of RCH, Behavioral Sciences, Health Education, Mass Communication, Training, Psychology, Social Psychology, Research Methodology, Anthropology, Management, Statistics, Economics, Nutrition, Medicine, Nursing and so on. It receives regularly 50 periodicals both on gratis and by subscription. It also receives almost all the WHO publications by subscription. More than 2,650 users/visitors utilize the Library during this period. 1,800 books have been issued in circulation counter. Better information services are rendered through computer databases, network access and CD ROM facilities.

Objective:

To provide quality services, facilitating access to comprehensive and relevant resources, and fostering good learning environment through the collection of physical and electronic documents from various sources and disseminate to patron.

Library Working Hours:

The library is open on week days from 9.00 a.m. to 5.15.p.m. (Monday to Friday) and alternate Saturday.

Administration:

It is functioning under the direct control of Director, GIRH family welfare. Librarians and supported by assistant. And there is a library committee which consists of Director, HODs and Librarian.

Library services:

- CAS services
- SDI Services
- Reference Service
- Online searching
- Books procurements
- Resource sharing
- Library Digital Archiving

6. ADMINISTRATIVE STRUCTURE

BOARD OF TRUSTEES

The Institute is governed by Board of Trustees comprising eminent personalities in public life and professionals in the field of Public Health, Population, Rural Development, Nutrition and Family Welfare. The Chairman of the board implements policy decisions through a full time Director who is also the member-secretary of the Trust. The Director is responsible for the day-to-day administration of the Institute. Under the co-ordination and supervision of the Director, functions the research, training, extension service and administrative wings of the Institute. The names of the current members of the Board of Trustees are listed as below:

BOARD OF TRUSTEES

Smt. Sheela Rani Chunkath, IAS (Rtd) No. 17, Kaveri Salai, Kalachetra Colony, Besant Nagar, Chennai – 600 090. Chairman	The Secretary to Government of India Ministry of Health and Family Welfare <i>Nirman Bhavan</i> New Delhi – 110 108 Ph: 011-23062432 / 23061863 Member
The Secretary to Govt. of Tamil Nadu Health and Family Welfare Department Government of Tamil Nadu Secretariat Chennai – 600 009 Member	The Director of Public Health & Preventive Medicine DMS Office Complex 359 Anna Salai, Teynampet Chennai – 600 006 Member
The Director International Institute for Population Sciences (Deemed University) Govandi Station Road Deonar, Mumbai – 400 088 Member	The District Collector, Dindigul District Velunachiar Compound Dindigul – 624 001 Member
The Senior Regional Director Regional Office for Health & Family Welfare (Ministry of Health & Family Welfare) Govt. of India, A-2A, Rajaji Bhawan Besant Nagar, Chennai – 600 090 Member	Dr. R. Jayaraman Principal Officer-CED Trust, 54, Visuvasapuri First Street, Gnanaolivupuram Madurai – 625 016. Member
Shri M.R. Rajagopalan Managing Trustee Gandhigram Trust Gandhigram – 624 302 Ph: 0451 – 2452326 Member	The Vice Chancellor Gandhigram Rural University Gandhigram – 624 302 Member
Dr. G. Natchiar Director (HRD) Aravind Eye Hospital Anna Nagar Madurai – 625 020 Member	Shri K. Shivakumar, Secretary, Gandhigram Trust Gandhigram – 624 302 Ph: 0451 – 2452326 Member
The Medical Superintendent Kasturba Hospital Gandhigram – 624 302 Member	Dr. R. KousalyaDevi Life Trustee Gandhigram Trust Gandhigram – 624 302 Special Invitee
Shri D.V. Jayaraman Partner M/s. V. Ramaswamy Iyer & Co., Chartered Accountants A-55, M.V.M. Nagar, Karur Road Dindigul – 624 001 Special Invitee	Member Secretary The Director, GIRH & FWT Soundram Nagar Gandhigram – 624 302 Member

EXECUTIVE COMMITTEE

Sl. No.	Executive Committee Member Name & Address	Status on the Executive Committee
1.	Sri M.R. Rajagopalan Managing Trustee Gandhigram Trust GANDHIGRAM – 624 302	Chairperson
2.	Dr. R. Kousalya Devi Life Trustee Gandhigram Trust GANDHIGRAM – 624 302	Member
3.	Dr. S. Natarajan, Vice Chancellor, Gandhigram Rural University GANDHIGRAM – 624 302	Member
4.	Sri D.V. Jayaraman (Institute Auditor) Partner M/s. V. Ramasamy Iyer & Co., A-55, M.V.M. Nagar Karur Road DINDIGUL – 624 001	Member
5.	Director GIRH & FWT Soundram Nagar GANDHIGRAM – 624 302	Member Secretary
6.	Sri.M. Chellamuthu Teaching Assistant-DHPE, GIRH & FWT Soundram Nagar GANDHIGRAM – 624 302	Elected Member (Teaching staff)
7.	Sri. N. Rajakumar Data Assistant (PRC) GIRH & FWT Soundram Nagar GANDHIGRAM – 624 302	Elected Member (Non-Teaching staff)

The Board has constituted a Finance Committee to review the financial position of the Institute and accounting system, scrutinize the budget, analyze expenditure and suggest methods to improve the financial position of the Institute. The Finance Committee reviews all the audited reports and suggests steps to implement them. This committee at present consists of the following members:

FINANCE COMMITTEE

Sl. No.	Finance Committee Member Name & Address	Status on the Finance Committee
1.	Shri K. Shivakumar, B.Sc., FCA., FICWA., DMA.(ICA)., Finance Committee (GIRH & FWT), Secretary, Gandhigram Trust, Gandhigram 624 302.	Convener
2.	Shri M.R. Rajagopalan Secretary Gandhigram Trust Gandhigram – 624 302	Member
3.	Prof. Dr.R. Jayaraman Principal Officer, CED Trust 54, Visuvasapuri First Street, Gnanaolivupuram, Madurai – 625 016.	Member
4.	Shri D.V. Jayaraman, B.Com., F.C.A., Chartered Accountants Institute Auditor M/s. V. Ramasamy Iyer & Co., A-55, M.V.M. Nagar, Karur Road Dindigul 624 001	Member
5.	The Director GIRH & FWT Soundram Nagar Gandhigram – 624 302	Member Secretary

7. ANNEXURES

7.1. Participation of faculty/staff members in workshop/seminars

Name & Designation	Program details	Date	Place
Dr. S. Ravichandran, Chief (PRC)	Attended the dissemination workshop on "The Status of Elderly in Tamil Nadu"	30.06.2014	Chennai
-do-	Attended the "CENSUS DATA DISSEMINATION WORKSHOP"	29.01.2015	GIRH & FWT, Gandhigram
-do-	Attended the PRC-Annual Action Plan Meeting	16.03.2015 & 17.03.2015	ISEC, Bangalore
-do-	UPAI study training attend for Mumbai IIPS organizing TOT	23 to 30.03.2015	IIPS, Mumbai
Dr. N. Dhanabaghyam, Asst. Chief (PRC)	Attended the dissemination workshop on "The Status of Elderly in Tamil Nadu"	30.06.2014	Chennai
-do-	Attended the "CENSUS DATA DISSEMINATION WORKSHOP"	29.01.2015	GIRH & FWT, Gandhigram
Dr. N. Kala, Research Investigator	Attended the dissemination workshop on "The Status of Elderly in Tamil Nadu"	30.06.2014	Chennai
-do-	Attended the "CENSUS DATA DISSEMINATION WORKSHOP"	29.01.2015	GIRH & FWT, Gandhigram
-do-	UPAI study training attend for Mumbai IIPS organizing TOT	23 to 30.03.2015	IIPS, Mumbai
Mr. V. Saravanakumar, Research Investigator	Attended the dissemination workshop on "The Status of Elderly in Tamil Nadu"	30.06.2014	Chennai
-do-	Attended the "CENSUS DATA DISSEMINATION WORKSHOP"	29.01.2015	GIRH & FWT, Gandhigram
-do-	Attended National workshop on Statistical Applications and Uses of SPSS in Research	23 to 27.03.2015	Department of Applied Research
-do-	Attended Training for listing orientation for UPAI study	09.03.2015	IIPS, Mumbai
Mr. M. Senthilkumar, Field Investigator	Attended the dissemination workshop on "The Status of Elderly in Tamil Nadu"	30.06.2014	Chennai
Mr. S.C. Sivagurunathan, Ty. Field Investigator	Attended the "CENSUS DATA DISSEMINATION WORKSHOP"	29.01.2015	GIRH & FWT, Gandhigram
Ms. K. Kanmani, Ty. Field Investigator	Attended the "CENSUS DATA DISSEMINATION WORKSHOP"	29.01.2015	GIRH & FWT, Gandhigram
Mr. M. Murugesan, Data Assistant	Attended the dissemination workshop on "The Status of Elderly in Tamil Nadu"	30.06.2014	Chennai
-do-	Attended the "CENSUS DATA DISSEMINATION WORKSHOP"	29.01.2015	GIRH & FWT, Gandhigram
Mr. N. Rajakumar,	Attended the dissemination	30.06.2014	Chennai

Data Assistant	workshop on “The Status of Elderly in Tamil Nadu”		
-do-	Attended the “CENSUS DATA DISSEMINATION WORKSHOP”	29.01.2015	GIRH & FWT, Gandhigram
-do-	Attended IT training for UPAI Study	09 to 11.03.2015	Mumbai
Mr. B. Karthi, Data Assistant	Attended the dissemination workshop on “The Status of Elderly in Tamil Nadu”	30.06.2014	Chennai
-do-	Attended the “CENSUS DATA DISSEMINATION WORKSHOP”	29.01.2015	GIRH & FWT, Gandhigram
Mrs. K. Kala Maheswari, MCHO	Workshop promoting Leadership course on Water Sanitation and Hygiene in School	24 to 26.09.2014	Administrative Staff College of India, Bella Vista, Hyderabad
Mr. S.K. Selvarajan, Senior Sanitarian	Workshop promoting Leadership course on Water Sanitation and Hygiene in School	24 to 26.09.2014	Administrative Staff College of India, Bella Vista, Hyderabad
Mrs. K. Kala Maheswari, MCHO	TOT on NSSK training	06 & 07.01.2015	HFWTC, Egmore
Dr. S. Seethalakshmi, Principal-HFWTC	National level TOT on MCH Skill Lab	23 to 28.03.2015	Jamia Hamdard (Deemed University), New Delhi
Mrs. K. Kala Maheswari, MCHO	National level TOT on MCH Skill Lab	23 to 28.03.2015	Jamia Hamdard (Deemed University), New Delhi
Mr. K. Ilango Samuel Peter, STO (C & M)	Special lecture on Gandhi & King	08.10.2014	Lakshmi College of Education, Gandhigram
-do-	Seminar on “Youth, Peace, Social Justice and Development”	10.11.2014	Gandhigram Rural University, Gandhigram
-do-	Resource Person on “Children & Media” during Children’s Day program	14.11.2014	Gandhigram Trust, Gandhigram
-do-	Went as Resource Person on “Developing Audio/Video as Teaching Aid” for the participants of Certificate Program for Professional Development of Primary Teachers (CPPDPT) program of IGNOU	29.11.2014	Kendriya Vidhyalaya, Gandhigram
-do-	Organized the seminar on “Youth & Gandhian Model of Social Development at Gandhi-King Centre	20.01.2015	Gandhigram Trust, Gandhigram
-do-	Presented a paper on	30.01.2015	College of Nursing,

	"Integrating Animation in Nursing Practice: key to retention, recall and safety"		Madurai Medical College, Madurai
-do-	Chaired the Study Circle and handled the session "Health Advocacy on Swin Flu"	19.03.2015	Gandhigram Trust, Gandhigram
Mr. R. Ganesan, SSO	Training Course on "Behavioural change Communication for Rural Sanitation" under SWACHH BHARAT MISSION	1-5, Dec 2014	State Institute of Rural Development, Maraimalainagar, Kancheepuram District, Tamil Nadu.
Mr. P. Kirubanithi, Librarian	Web Resources and Knowledge Management for Medical and Allied Sciences and Library Professionals	05-03-2015	Rev. Jacob Memorial Christian College, Ambilikkai

7.2. STAFF DETAILS

SANCTIONED STAFF STRENGTH AS ON 31.03.2015 (GOVT. GRANTS AND INSTITUTE FUND)

I. GOVERNMENT GRANT

S. No.	Name of the post	Permanent		
		Sanctioned	Filled in	Vacant
<u>1.1. CTI-Central Unit</u>				
1.	Director	1	1	0
2.	Senior Training Officer (Mgmt.)	1	0	1
3.	Senior Technical Officer (Comm. & Media)	1	1	0
4.	Statistical Assistant	1	1	0
	Total	4	3	1
<u>1.2. CTI-Diploma in Health Promotion & Edn.</u>				
5.	Professor in Health Education	1	0	1
6.	Lecturer in Health Education (Medical)	1	0	1
7.	Lecturer in Health Education (Non-Medical)	1	0	1
8.	Lecturer in Behavioural Sciences	1	1	0
9.	Teaching Assistant	4	3	1
	Total	8	4	4
<u>1.3. CTI-Health & Family Welfare Trg. Centre</u>				
10.	Principal	1	1	0
11.	Medical Lecturer-cum-Demonstrator	1	0	1
12.	Social Science Instructor	1	0	1
13.	Health Education Instructor	1	1	0
14.	Statistician	1	1	0
15.	Public Health Nurse Instructor	1	1	0
16.	Health Education Extension Officer	1	1	0
17.	Senior Sanitarian	1	1	0
18.	Senior Health Inspector	2	2	0
	Total	10	8	2
<u>1.4. CTI-Administrative Unit</u>				
19.	Administrative Officer	1	0	1
20.	Office Superintendent	1	0	1
21.	Senior Accountant	1	1	0
22.	Stenographer	1	1	0
23.	Steno-Typist	3	3	0
24.	Librarian	1	1	0
25.	Upper Division Clerk	2	2	0
26.	Artist-cum-Draftsman	1	1	0
27.	Projectionist	1	1	0
28.	Store Keeper-cum-Clerk	1	1	0
29.	Clerk-cum-Typist	2	2	0
30.	Driver	6	3	3
31.	Attender	2	2	0
32.	Peon-cum-Daftry	1	1	0
33.	Domestic Staff	3	3	0
	Total	27	22	5

S. No.	Name of the post	Permanent		
		Sanctioned	Filled in	Vacant
<u>2. Regional Health Teachers Training Institute</u>				
34.	Principal	1	1	0
35.	Public Health Nursing Officer	3	1	2
36.	Senior Sanitarian Officer	1	1	0
37.	Health Education Officer	1	0	1
38.	Lower Division Clerk	1	1	0
39.	Steward – cum-clerk	1	1	0
40.	Attender	1	1	0
41.	Domestic Staff	2	2	0
42.	Cook	1	1	0
	Total	12	9	3
Population Research Centre				
43.	Chief	1	1	0
44.	Assistant Chief	1	1	0
45.	Research Officer	2	0	2
46.	Research Investigator	4	2	2
47.	Field Investigator	4	1	3
48.	Data Assistant	4	3	1
52.	Documentalist	1	1	0
53.	Office Superintendent	1	1	0
54.	Assistant	1	0	1
55.	Upper Division Clerk	1	1	0
56.	Lower Division Clerk	1	0	1
57.	Driver	1	0	1
58.	Attender	1	1	0
	Total	23	12	11
	TOTAL	84	58	26

II. BUILDING MAINTENANCE FUND

S. No.	Name of the post	Permanent		
		Sanctioned	Filled in	Vacant
1.	Electrician-cum-Pumpman	1	1	0

III. MESS

S. No.	Name of the post	Permanent		
		Sanctioned	Filled in	Vacant
1.	Cook	1	1	0

**RECRUITMENT, RETIREMENT AND VACANT POSITION
DETAILS FOR THE PERIOD 2014-2015**

I. STAFF RECRUITMENT

Permanent Positions :

S. No.	Name & Designation	Grant	Date of Joining
1.	Dr. U. Archana Medical Lecturer cum Demonstrator	CTI HFWTC	01.07.2014 FN
2.	Dr. S. Seethalakshmi Principal (Consolidated Pay)	CTI – HFWTC	21.10.2014 FN
3.	Sri. N. Sivakumar Storekeeper cum Clerk	CTI – AU	01.12.2014 FN
4.	Sri. P. Kirubanithi Librarian	CTI – AU	19.12.2014 FN

II. STAFF RETIREMENT / RESIGNATION :

Permanent Positions :

S. No.	Name & Designation	Grant	Date
1.	Dr. J. Joseph Durai Selvam, Research Investigator	PRC	Resigned & Relieved on 16.05.2014 AN
2.	Sri. A. Murugesan Driver	PRC	Retired on Superannuation on 31.08.2014 AN
3.	Smt. M. Sumathi Storekeeper cum Clerk	CTI-AU	Resigned and relieved on 01.10.2014 FN
4.	Dr. U. Archana Medical Lecturer cum Demonstrator	CTI HFWTC	Resigned and relieved on 19.01.2015 AN

III. STAFF EXPIRED

Dr. M. Abbas Lecturer in Health Education [Non Medical]	CTI – DHPE	Expired on 15.08.2014
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